

The *Practical EQ* Emotional Intelligence Self-Assessment

This self-assessment questionnaire is designed to get you thinking about the various competences of emotional intelligence as they apply to your life. It does not pretend to be a validated psychometric test, and the answers you give might vary depending on your mood when you take it.

It is based on the five-competency model of emotional intelligence by Daniel Goleman in the book *Emotional Intelligence*.

How to complete the questionnaire

Complete each competency page (example below) and use the last page to chart your scores.

1. I can explain my actions:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input checked="" type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	3
2. Other people don't see me as I see myself:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input checked="" type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	2
3. I understand the feedback that others give me:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input checked="" type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	3
4. I can describe accurately what I am feeling:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input checked="" type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	3
5. Things that happen in my life make sense to me:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input checked="" type="checkbox"/>	
0	1	2	3	4	4
Total for Self-Awareness:					15

Self-Awareness

1. I can explain my actions:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
2. Other people don't see me as I see myself:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
3. I understand the feedback that others give me:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
4. I can describe accurately what I am feeling:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
5. Things that happen in my life make sense to me:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
					Total for Self-Awareness: <input type="text"/>

Emotional Self-Awareness is the ability to recognise what you are feeling, understanding your habitual emotional responses to events, and recognising how your emotions affect your behaviour and performance.

When you are self-aware, you see yourself as others see you, and have a good sense of your own abilities and current limitations.

Self-Management

1. I can stay calm, even in difficult circumstances:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
2. I am prone to outbursts of rage:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
3. I feel miserable:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
4. I get irritated by things, other people or myself:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
5. I get carried away and do things I regret:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
					<input type="text"/>
Total for Self-Management:					<input type="text"/>

Emotional Self-Management is the ability to stay focused and think clearly even when experiencing powerful emotions.

Being able to manage your own emotional state is essential for taking responsibility for your actions, and can save you from hasty decisions that you later regret.

Motivation

1. I am clear about my goals for the future:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
2. My career is moving in the right direction:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
3. I find it hard to maintain my enthusiasm when I encounter setbacks:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="text"/>
4. I feel excited when I think of my goals:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
5. I act consistently to move towards my goals:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="text"/>
					Total for Motivation: <input type="text"/>

Motivation is the ability to use your deepest emotions to move and guide you towards your goals. This ability enables you to take the initiative and to persevere in the face of obstacles and setbacks.

Empathy

1. My colleagues are uncommunicative:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="checkbox"/>
2. I get on well with each of my work colleagues:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
3. I find it easy to "read" other people's emotions:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
4. It's unpredictable how my colleagues will feel in any given situation:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="checkbox"/>
5. People choose to work with me in preference to equally-talented colleagues:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
Total for Empathy					<input type="checkbox"/>

Empathy is the ability to sense, understand and respond to what other people are feeling.

Self-awareness is an essential underpinning of empathy. If you are not aware of your own emotions, you will not be able to read the emotions of others.

Relationship Management

1. I encounter difficult people:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="checkbox"/>
2. I am comfortable talking to anyone:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
3. I achieve win/win outcomes:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
4. I feel uncomfortable when other people get emotional:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
4	3	2	1	0	<input type="checkbox"/>
5. I suffer fools gladly:					
Almost Never <input type="checkbox"/>	Rarely <input type="checkbox"/>	Sometimes <input type="checkbox"/>	Usually <input type="checkbox"/>	Almost Always <input type="checkbox"/>	
0	1	2	3	4	<input type="checkbox"/>
Total for Relationship Management:					<input type="checkbox"/>

Relationship Management is the ability to manage, influence and inspire emotions in others.

Being able to handle emotions in relationships and being able to influence and inspire others are essential foundation skills for successful teamwork and leadership.

Total Scores

	Self-Awareness	Self-Management	Motivation	Empathy	Relationship Management
20					
19					
18					
17					
16					
15					
14					
13					
12					
11					
10					
9					
8					
7					
6					
5					
4					
3					
2					
1					
0					
Totals:					

Key

For each area, write the total in the bottom line, and shade in the box against the appropriate number to give a graphical representation of your overall score.

14-20	This area is a strength for you.
7-13	Some attention given to the aspects of this area you feel are weakest will pay dividends.
0-6	This is an area you need to give priority to developing.

You can find practical suggestions to develop each competency area of your emotional intelligence in the tips booklet *55 Ways to Increase Your Emotional Intelligence*, available from www.practicaleq.com/products/.